

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, November 15, 2022
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Jim Kofalt, Brianne Lavallee, Alex LoVerme (combination online and present), Jonathan Vanderhoof, Dennis Golding, Tiffany Cloutier-Cabral, Charlie Post (online) and Darlene Anzalone*

Business Administrator Kristie LaPlante, Principals Sarah Edmunds, Kathleen Chenette (online), Director of Student Support Services Ned Pratt, Technology Director Nicholas Buroker, Curriculum Coordinator Samantha Sappet, and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Kofalt called the meeting to order at 6:30pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

IV. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Mr. Pratt voiced the Superintendent's Report is submitted as written. He asked for any questions. Chairman Kofalt requested a status on the security grants. Ms. LaPlante reported we have heard on the early decision grant only and none others yet. Ms. Lavallee questioned if the report from Homeland Security had been received. Ms. LaPlante responded it had not and is not sure when it will be available. Principal Edmunds reported she did receive a report, which she will share with Ms. LaPlante.

ii. Director of Student Support Services

Mr. Pratt apologized for not reporting out last month. He reviewed his October report and will report again at the next meeting. He spoke of struggling to fill positions, he has been reaching out for services, we are still in a dilemma; we have not filled the RISE position at WLC and a few paraprofessional positions and now we need a reading specialist as well. He has been working with Ms. LaPlante to determine the funds available for those positions and is trying to hire someone through a service. He reports the services are willing to send remote services and is hoping for progress; he will stay within the budgeted amount but positions may look a little different. It is frustrating; he has spoken with other SPED directors who report having the same issues. We will move as quickly as we can with the resources we have.

iii. Principal's Report

Principal Edmunds reported having a busy month. We had some iReady professional development that was helpful going through different ways to use iReady to enhance our instruction. We had Sport's Night and winter sports started. We did have a student joining Milford to swim, unfortunately that did not work out. Our Athletic Hall of Fame is taking nominations. You can find it online. We have received some already and will try to induct 3 people this spring to get us started. She spoke of the successful Veteran's Day Celebration held at WLC. There were more Veterans attending this year than in years past and hopes every time it will continue to grow. Students shared their essays; there was patriotic music and quite a spread of food. She spoke of student successes including Harry Krug who is going to HOBY and Austin Kimball who was the nominee for the DAR scholarship. She also provided the WLC Reporter and student discipline records for the month of October.

Ms. Dignan reported in Principal Chenette's absence. FRES and LCS were very busy with evacuation drills and fire drills, introducing those one month at a time. They held their annual Halloween parades, parent/teacher conferences and the Turkey Trot is scheduled at FRES; the 2nd grade teachers work very hard to put this together every year. A question was raised regarding the active shooter drill if it was aligned with Alice Training or was it aligned with the

57 older philosophy. Ms. Dignan believes it is part of the traditional way as Alice training has not begun. She can have
58 Principal Chenette confirm this.

59 **iv. Curriculum Coordinator's Report**

60 Ms. Dignan reported there was a lot going on in the curriculum world. She reviewed the graphs in her report. Each
61 grade level in both reading and math has 3 bars. The first is all of the national iReady data, the second is our state
62 data, and the third is our SAU. You will see the 5 different colors. First grade has 4 bars only as you cannot be 2
63 years behind. The dark green is how many students are mid or right on grade level, the lighter green color is early on
64 grade level and yellow is the year behind but they have not had the full year of instruction yet, and the lighter red is
65 2 or more years and the dark red is 3 or more years behind. These are both reading and math graphs. A question was
66 raised to clarify that the yellow we would normally be concerned because it looks like those students are behind but
67 interpreting what was said, yellow is likely to be on track because we are comparing a benchmark at the beginning of
68 the year with an expectation with how they should perform at the end of the year. Ms. Dignan confirms that is
69 correct. This is all fall data. If they were a year behind at the end of the year or in January, we would be concerned.
70 As the year progresses the yellow should be getting smaller and smaller as they should be on grade level. She thinks
71 of the yellow at the beginning of the year as the ready for instruction grade level group.

72 **b. Letters/Information**

73 **i. Enrollment**

74 Enrollment was submitted, showing LCS 54, FRES 242, WLC MS 126 and WLC HS 145 for an overall district
75 enrollment of 567 at the end of October.

76 **V. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

77 Present: *Leslie Browne, Bill Ryan, Caitlin Maki and Adam Lavallee*

78 Because there was not a quorum of the Budget Committee, the Board meeting will continue. They invited the Budget
79 Committee to be full and active participants. They will have the full discussion that they normally would have; it is
80 believed there are no decisions needing to be made at this time. No objection was heard.

81 **a. FY 2023-2024**

82 **i. Prior Meeting Follow-up**

83 Ms. LaPlante reported including Principal Edmunds detailed notes on her submitted budgets. She confirmed October
84 financials are not closed out yet. She reported on September at the last meeting.

85 **ii. Technology**

86 Mr. Buroker reviewed his budget, which shows a reduction of \$35,164, -9.95%. Most of the reductions came from
87 new faculty equipment, swapping Windows machines for Chromebooks. After discussion with administrators and
88 curriculum coordinator, it was decided teachers didn't really need those and it would help if they had the same
89 Chromebooks as students to help with troubleshooting. Software increased, it was \$35,000 more because of iReady
90 Instructional Pathways. We are piloting this for this year but it has proven results, which is not something we
91 typically hear. It is included in the budget and are moving some of the software around. Not knowing the software
92 landscape, he sent out surveys to the staff asking what they want. He took those responses and worked with the
93 curriculum coordinator to pare it down and to ask do we really need this etc. The other big savings was in new
94 equipment; all our students and staff have computers. He notes being hard-pressed to come up with any new
95 equipment that we need. We have 3, 3-D printers; none of them work and need to be replaced but that is not new
96 equipment. Those items shrank as well as infrastructure. We will need 50 access points in the future but in terms of
97 infrastructure, we are all set this year. He included a statement about needing an IT technician in his narrative. The
98 cost is in the wages and benefits budget not this one. A question was raised if the 140 Chromebooks listed in his
99 narrative match what is in the Technology Plan. Mr. Buroker responded the Technology Plan expired. A question
100 was raised if the School Board completed a Technology Plan. Chairman Kofalt spoke that last year the Technology
101 Committee worked on the Technology Vision Document and did not get down to the that level. Administration is
102 still working on operationalizing that. He believes it is built into the budget being proposed. A lot of that is not
103 focused on infrastructure as much as how we prepare students for career and life in terms of technology
104 competencies specifically, how to use it more effectively in the classroom, technology infrastructure had already a
105 solid plan under way and felt it was operationally moving. Mr. Buroker noted the average life of a Chromebook is 5
106 years.

107 **iii. SPED**

108 Mr. Pratt reviewed his budgeted for \$1,197,597. The gross increase is \$141,156, 11.8% but the increase is inclusive
109 of reallocation of the school psychologist's salary and benefits and social worker who was hired this year. Some of
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114 this money was allocated through ESSER only for this year. When we net that out the true expense budget figure is
115 \$1,078,697 that is an increase of \$22,186, 2.1% increase. He reports the out of district tuitions decreasing, in the
116 preparation of FY 23, we anticipated higher tuitions than necessary and as we project for FY 24 we have less need
117 for out of district tuition, reduction of \$57,000. We increased the transportation line in anticipation of bidding that is
118 coming through. As the Board knows and we have had conversations with the Budget Committee about the
119 challenges in SPED transportation. We use Durham for in district needs and LA Limo for our out of district needs.
120 We are anticipating increases there. The biggest increase is for speech and language pathologists; he has spoken with
121 other SPED directors and his nationwide network who report there is an increase nationwide. We had students not
122 socializing etc. and are seeing a higher level of need for our younger students. That is how we get to our increase; we
123 will need to hire another speech and language pathologist and hopes it will not continue to spiral. We have tried to
124 work hard within the existing budget and did some reductions based on that. With the SPED budget as it is with all
125 the budgets, it is a challenge to predict 8 months in advance; we have had a good track record with cost in the past. A
126 question was raised in lines 55-58 speech and language pathologist that the FY 22 actuals were higher than budgeted
127 in FY 23 approved, does he anticipate the actuals to be higher again and is that why you did what you did for FY 24.
128 Mr. Pratt responded we have a deeper and broad relationship with our early intervention folks, they need to let us
129 know 6 months in advance when a student is turning 3 and coming in; we are seeing a lot of kids coming in with the
130 need of speech and language as opposed to a more comprehensive need. We will watch it carefully to see how it all
131 shakes out.

132 **iv. Food Services**

133 Ms. LaPlante reviewed the food services budget on behalf of Mr. Mercier, Food Service Director. The budget is up
134 \$82,218, 28.24% which is a reflection of the costs we are seeing from what was budgeted FY 22 vs. actual. We are
135 looking at double on some of our foods. She took FY 23 expenditures and added 25% to come up with a more
136 realistic estimate on what FY 24 will look like. She feels this is a better opportunity to give you the worst-case
137 options. Hopefully in another month we will be able to tell what it is costing to feed our kids or if it is decreasing
138 because of free and reduced lunch. We increased the food service repair and maintenance, we increased because of
139 the equipment is not getting younger and we have had some hefty repairs already. Aside from the cost of materials
140 going up and cost of maintaining old equipment, 62, 63, -65, lines have never been budgeted before and there needs
141 to be a larger conversation. We have a community member who is researching the opportunity of donating a new
142 oven, which we would be grateful for, and there is a new federal grant to replace kitchen equipment; that grant is due
143 November 29 and that has a lag time if we will receive those funds. We are trying to be creative and think outside of
144 the box. A question was raised if any of the replacement items need to go on the CIP, are they that big. Ms. LaPlante
145 responded yes, but having said that we will see where we are at right now with free or low cost options for
146 replacements or if it something we would put on for replacement in 5 years or something we would put out for 15
147 years from now long-term on the CIP. A question was raised regarding health insurance that it was budgeted for a
148 large amount but actuals are down to \$2,000. Ms. LaPlante responded one of our employees is eligible for insurance
149 but does not take it instead takes the reimbursement amount. Chairman Kofalt spoke regarding the new equipment
150 and the condition of some of the equipment we have and that some of it doesn't work at all. There seems to be a need
151 there to replace some of it. Ms. LaPlante agrees, the grant is due November 29 we are hoping as the budget process
152 progresses we are hoping to have a better idea if it will be accepted or not and hoping to hear soon about the
153 possibility of a donated or significantly reduced cost for a stove. A question was raised if we have a comprehensive
154 list of what needs to be replaced. Ms. LaPlante responded it is a work in progress with Mr. Mercier. It was suggested
155 when that information is available for it to be shared with the Board so that we can figure out what is needed possibly
156 a warrant article etc., if it doesn't pass then maybe next year it is in the budget. Adding it to the CIP is not a feasible
157 option. Maybe this year it's a warrant and next year it is built into the budget. Ms. LaPlante will have that for the
158 next meeting. It was noted that food services has been a topic of discussion and we need to budget some money
159 there. Board and Budget Committee members were encouraged to look at the equipment in the kitchen. Mr. Lavalley
160 voiced he is the community member working with Blodgett Oven, he sent them a photo of the stove and they have
161 committed to either donating one or getting us one at a drastically reduced price. Also their sister company Star
162 Manufacturing owns Magic Griddle, Star Griddle and they are also looking to donate one, he is still working on this
163 and should know soon. Chairman Kofalt voiced appreciation. A question was raised if we are still providing free
164 lunch to every student. Ms. LaPlante responded that program has ended and you now need to qualify for free and
165 reduced. It was suggested the meetings move back to the Library because of the basketball noise. Chairman Kofalt
166 responded if the audio works and the online participants can hear everything it may be an option.

167 **v. Wages and Benefits**

168 Ms. LaPlante reviewed the wages and benefits budget, she broke it out differently into summaries per funding areas.
169 She took current staffing positions and budgeted for FY 24. When the teachers' contract was ratified, year 3 was 4%
170 increase (\$158,000) because of staffing changes, there is a decrease in the increase. She also noted since the

WLCSSA is in negotiations she built in a 2.25% increase for those staff to offset in case the contract is not approved. Health insurance came in at 4.5% for FY24 and dental rates came in at 1.1%. She budgeted full family plans for the principal positions. Administration has met and there are some “asks” at the bottom of this budget that are not included in the budget. These include an additional 3rd grade teacher due to enrollment bubble (\$90,935 includes employer taxes, health and dental) which Principal Chenette has spoken to the Board about before. There has been discussion about (through the concept of learning loss) a desire to push some students ahead. Principal Chenette would like to introduce a gifted and talented program at FRES for 10 hours a week, cost \$9,745. There has been discussion of the value of having a 3rd IT support position (\$87,725 includes employer taxes, health and dental) it is currently funded through ESSER. Although not discussed yet with the Boards, we would like to add a part-time custodian for 30 hours a week, to help with some of the deferred maintenance, they can overlap when someone is out etc. cost is \$28,665. If these things are supported it would bring the wages and benefits budget to \$394,253, 4.08%. A question was raised if Ms. LaPlante worries with wages going up if the administration positions are budgeted with enough funds. Ms. LaPlante responded she has budgeted a generous amount for those positions. Mr. Lavallee spoke regarding the additional teacher, he would be hesitant to do anything to make things harder for the next group coming up as we don’t want to get further behind and if another teacher would help the students we ought to be doing it. Mr. Vanderhoof noted we will need a 3rd grade teacher and questioned how many 4th grade teachers we have. Ms. Dignan responded 3. Mr. Vanderhoof questioned if some of the other grades could be shuffled around. Ms. Dignan responded yes it can be done but the 4th grade is so large that we would need another 5th grade teacher. She confirmed they are planning to move the 4th grade teacher to 5th grade. It was noted the policy states grades K-2 class size is 20 and under and grades 3-5 is 25 and under. Chairman Kofalt commented he was glad to see the gifted and talented program. There was a brief discussion regarding class size. A question was raised by Mr. Lavallee about 2nd grade test scores (61 students in that grade). Chairman Kofalt provided the information on the graphs, green is arguably ahead of grade level, pretty much on par with national and state; yellow is essentially at grade level a little below national and a little more below state. Looking across the board, it is tough to read the numbers they are sort of all over the place. Second grade for reading is again pretty close to the same numbers as national and state, slightly below national and slightly more below state on the at level. It is pretty consistent with the numbers elsewhere. Ms. LaPlante added when it came to the cumulative budget she added in the additional positions asked for. When we look at this cumulative budget, it is already taking into account the worst-case scenario with the added positions. Ms. Maki questioned line 352 for the custodians it says \$87,000 and the ask is \$28,665. Ms. LaPlante will look at this she believes it is typed in wrong but confirms it does not affect the bottom line numbers listed. \$642,808 is still the bottom line number.

VI. PUBLIC COMMENTS

The public comment section of the agenda was read. Ms. LaPlante called out all the phone numbers and names joined in the meeting asking if they wanted to comment. There was no public comment.

The Budget Committee exited at 7:45pm, the next joint meeting is November 29.

VII. POLICIES

a. 2nd Read

i. EHAB-Data Governance and Security

Ms. Lavallee reported no changes since the last read. She asked for any suggestions for change, none heard. It will return for a 3rd reading.

ii. IHAM-Health Education & Exemption From Instruction

iii. IHAM-R Health and Sex Education Exemption/Objectionable Course Material: Opt-Out Form

Ms. Lavallee reported there were no changes since the last reading but there were questions regarding IHAM-R the opt-out form. There were questions at the last meeting, not about the language but regarding if a form goes out to parents to provide permission. Ms. LaPlante responded the form does go out before the curriculum is addressed however, the health education, this portion of the coursework does not happen until the last semester. If they don’t get to it, the form does not go out because it is not covered. In HS, health is only offered in semester 1. Ms. Lavallee questioned if it is included in the syllabus in the beginning of the year that it will be covered. Ms. LaPlante believes that is correct. Ms. Anzalone suggested that the form is not just an opt-out form but have it be required for parents to say yes or no, you will get notification of what will be covered. With her kids she doesn’t get the forms all the time and has to ask her where the form is (for example a field trip), forms get lost on the way home. Mr. Vanderhoof spoke that it was discussed at the last meeting and it was in the minutes that the form should come back no matter what with approval or not. Ms. Lavallee reviewed in policy IHAM that it states “parents and legal guardians shall be

notified by e-mail, other written means, or phone call, not less than 2 weeks in advance of the curriculum”... She questioned if what they are proposing is changing that wording, this is not the form to say yes I want it. That would be a different form. Ms. Anzalone expressed that is what she is asking for, why not have one form to say yes I am ok with my student taking it or no, I am not. Chairman Kofalt commented, that she is asking for the opt-out form be changed to an opt-in. She agrees that is what she is asking for. Mr. Vanderhoof added it is an acknowledgement of being aware this is happening. Chairman Kofalt voiced that the practical outcome of that is there will be a lot that won’t come back and there will be a lot of chasing those down or those students are opted out of the program. He is not saying it is a good or bad thing just that a lot of kids may be out of the program. Ms. Anzalone reiterated forms get lost on the way home, shoved in backpacks if the form is sent home with the kids the parents may not even see it. There needs to be a better way, is there a way to make sure the parents actually get it. Mr. Golding added this particular form was emailed. Ms. Anzalone responded she didn’t get it. Mr. Vanderhoof added the problem he has is making that assumption without any contact from the parent, we just assume you got it and are OK with it. Mr. Golding responded lets say we do the yes or no acknowledgement, how many emails should we send. Mr. Vanderhoof responded (if no response) then your child does not participate. Ms. Lavallee asked to clarify current practice. A syllabus goes out, includes information in health class so parents have the information, they can see what class their student is in, they can contact the teacher anytime or Principal or Vice Principal. If they get to the content, a form is sent out and needs to be sent back if you don’t want your child to participate in it. Ms. LaPlante confirms that is her understanding based on the conversation she had with Principal Edmunds. Mr. Vanderhoof voiced wanting a form that gives the option to choose, here is the form and we need it back. Ms. Lavallee will follow up on it and review the RSA. We have certain requirements we have to cover in the curriculum regarding this and we have to have a written opt-out form. She will follow up and get specifics and maybe we can get an example of the form being used now for administration. If we include very specific information in the form that is in the policy then every time the curriculum changes we would need to review the policy. Ms. Lavallee believes the form that goes home is not this one but a permission slip. Ms. Cloutier-Cabral voiced it can be hard for some parents getting a lot of emails and letters coming home, she doesn’t want to see a lot of kids sitting out of things because parents have a lot going on. If a parent is likely to be very hyper vigilant about what is going on as far as sexual education etc., I would be looking at it closely about what my child is exposed to. It is difficult for her to read all of her emails between school, work, home etc. it could be missed and she can see it may be a problem for other parents too. She could see a lot of kids missing out. If you are hyper vigilant, that is great you may watch everything coming forward and read all the curriculum in advance. We have to keep this engine going, the show must go on and we need to continue with the curriculum and can’t wait for all these forms and have the kids missing it. Mr. Vanderhoof doesn’t think reinforcing responsibility is a bad thing, if you don’t follow through on the requirement and you miss something that is on you (parent) not the school or anybody else. He doesn’t see it as a bad thing. Here is the permission slip, if you don’t sign it you can’t participate that is the way it is. Chairman Kofalt notes ultimately it comes down to 2 things, 1 is the outcome on participation. If you make something an opt-in as opposed to an opt-out that will impact participation; not saying that is a good or bad thing. If you are concerned about lower participation rates, you may not want an opt-in version. The other concern is legally is it allowable for us to make this an opt-in as opposed to opt-out. Currently the law says you can opt-out it doesn’t say you can’t have an opt-in program but to default everyone having to opt-in may not be legal either. We need to collect more information. Ms. Anzalone commented that the example given earlier with all the stuff coming home is her point that it may be missed and need to be more targeted. We are not asking for opt-in with math class, this is a sensitive topic and she is a parent who is concerned what is taught to the kids and how much personal feelings are getting brought into this. She reiterated wanting a form, that you need to give permission regarding this topic. Chairman Kofalt spoke that he tends to agree with her that on sensitive questions it is better to require proactive explicit consent. We are seeing a lot of this around vaccinations in the schools or dental treatment in the schools. We passed a bill last year you have to have permission to offer dental treatment to a student in the schools and parents saying my child just had dental treatment and I didn’t sign for it but it turns out they did sign a form way back when and they didn’t remember it. He thinks the more we can involve parents and give them an opportunity to give explicit or recent permission the better. We need to resolve the question legally if we can do that, we will gather more information.

iv. JI-Student Rights and Responsibilities

Ms. Lavallee reported there were no changes since the last read. It will return for a 3rd reading.

v. GBCD-Background Investigation and Criminal History Records Check

Ms. Lavallee reported there were no changes since the last read. There were no suggested changes. It will return for a 3rd reading.

b. Withdrawal

i. GBJ-R- Personnel Records

GBJ-R is listed as a potential withdrawal as discussed in Policy Committee meeting however there were some concerns raised by a committee member. We did withdraw policy GBJ. Because there were concerns regarding GBJ-R, she will request to bring it back to the Policy Committee for further discussion.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to send policy GBJ-R back to the Policy Committee.

Voting: voting via roll call vote, six ayes, no vote heard from Mr. LoVerme, motion carried.

VIII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Vanderhoof and SECONDED by Mr. Golding to approve the minutes of October 25, 2022 as written.

Voting: voting via roll call vote, five ayes; one abstention from Ms. Cloutier-Cabral and no vote heard from Mr. LoVerme, motion carried.

IX. COMMITTEE REPORTS

i. Facilities

Ms. Cloutier-Cabral reviewed the committee met on November 2. We looked at the CIP and are still “retooling” some of it as some items have come up that are more urgent. There is another meeting tomorrow. We are looking at the LCS roof, siding and windows. We are discussing possible warrants for track and maybe tennis. Mr. Vanderhoof asked if they have discussed setting parameters. He notes we keep talking about the LCS roof and it doesn’t seem like it will wait 5 years and doesn’t seem like a CIP item. Ms. Cloutier-Cabral responded that is what we are discussing; the numbers are somewhat arbitrary as costs change. We are trying to “retool” it and there is a lot of progress being made but some of the items we need to take action on. Mr. Vanderhoof expressed if something like the roof needs to be done before 5 years it should be in the budget. Ms. Cloutier-Cabral responded we know we need windows and roof and it may be in the general budget, and then CIP, we are trying to make a final decision on what to present to the Board. We are also trying to get the numbers firm. Mr. Vanderhoof suggested if the roof is put into the budget, whatever the number at minimum it should probably go on the CIP 15 years out or whatever the lifespan is so that we are starting to accumulate funds for the future. Ms. Cloutier-Cabral responds that is where the conversation is going and will have more information on November 29.

ii. Budget Liaison

Mr. Post informed members he tried to attend the Budget Committee meeting but was unable to log in. He was not sure if they didn’t have the meeting open, it was unclear. He did send emails without response. Ms. Lavallee responded they did not have a quorum and couldn’t have a meeting. Chairman Kofalt noted it is unfortunate and will follow up with the Budget Chairman to see if we can avoid that going forward.

iii. Negotiations

Ms. Anzalone reported Mr. Mannarino nominated her to do the update. She assumes some of this will be discussed during non-public. She is not sure what to provide. Chairman Kofalt notes we probably will need to defer most of it to non-public. He asked Mr. Post if he had anything to add. Mr. Post voiced we can characterize things as moving in a positive direction, and will have it resolved very soon. Ms. Anzalone confirms there is not another meeting scheduled.

X. RESIGNATIONS / APPOINTMENTS / LEAVES

a. Retirements at End of Year

i. Patricia Polson-FRES Paraeducator

ii. John Rysnik-WLC Paraeducator

iii. Heidi Kemmerer-FRES Paraeducator

iv. Kelly Eshback-LCS Paraeducator

Mr. Pratt reviewed the retirements.

b. Resignations

i. Sarah Edmunds-WLC MS/HS Principal (end of year)

ii. Cheryl Rosenthal-WLC Title I Tutor

Mr. Pratt reviewed the resignations; Principal Edmunds resignation requires a motion.

A MOTION was made by Mr. Golding and SECONDED by Ms. Lavallee to accept the resignation of Ms. Sarah Edmunds, Principal of WLC.

Mr. Post questioned if we are sure a vote is needed. He questioned what the duration of her contract is. Mr. Pratt responded it is up at the end of the year but we have had motions in the past for administrators. Chairman Kofalt expressed he is not sure given the duration of the contract that a vote is needed however he does not see any harm voting; we have a motion and a second.

Voting: voting via roll call vote, all aye; motion carried.

c. FYI New Hires

- i. Jamin LaPonsie-WLC Title I Tutor**
- ii. Candice Lapierre-WLC Paraeducator**
- iii. Deana Chandonnet-WLC Paraeducator**
- iv. Mary Golding-FRES Title I Tutor**

Mr. Pratt reviewed the new hires.

d. Appointments

- i. Bridgette Fuller-FRES/LCS Interim Associate Principal**

Mr. Pratt reviewed the appointment for Ms. Bridgette Fuller as Interim Associate Principal at FRES and LCS.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. Golding to accept the nomination according to terms outlined as written and appoint Ms. Bridgette Fuller as Associate Principal of LCS/FRES at a salary of \$85,000 prorated from November 16, 2022-June 30, 2022.

A question was raised if the position was advertised. Mr. Pratt responded he does not believe so. A question was raised what the interview process was. Mr. Pratt and Ms. LaPlante could not speak to the Superintendent's process. Mr. Vanderhoof asked if we were setting an end date to the position, what is the procedure. Mr. Pratt responded Superintendent Weaver's plan is to have this for the rest of the school year and advertise the position. Chairman Kofalt agreed Board consensus was that would be the direction we would go.

Voting: voting via roll call vote, all aye; motion carried.

XI. BOARD BUDGET DISCUSSION

A question was raised what is left to present in the budget. Ms. LaPlante reported on November 29 we will have revenue, grants, facilities, transportation and the CIP. Mr. Vanderhoof questioned if she had any idea of a ballpark impact. Ms. LaPlante responded no, we are estimating a 1% bottom line on transportation increase and expect it to come in pretty hefty, those bids are due to come in on the 17th. Until then she does not feel comfortable giving a figure. Mr. Vanderhoof voiced concern about what we may be looking at. We are approaching a time when we may start to see some push back when it comes time to vote on the budget.

XII. PUBLIC COMMENTS

The public comment section of the agenda was read. Ms. LaPlante called out all the phone numbers and names joined in the meeting asking if they wanted to comment. There was no public comment.

XIII. SCHOOL BOARD MEMBER COMMENTS

Ms. Anzalone wanted to reiterate what she brought up at the last meeting with being transparent with parents and not making them dig for information or if they ask questions, the material is readily available. It was her concern again with the policy we discussed today making sure the parents are aware of the topics being discussed and what the kids are being taught. Knowing sensitive materials may be coming up, she understands not wanting to make more work for the teachers or sending home more materials for parents but certain topics and issues parents would appreciate a heads up and knowing more about what is being taught in the classroom.

Ms. Cloutier-Cabral congratulated all the students mentioned in the Principal Reports; it was great to see. She thanked the staff retiring, resigning and congratulated the new hires and our new interim associate principal.

Ms. Lavallee welcomed aboard the new hires and congratulated Ms. Fuller; she looks forward to working with her and hearing her Principal Reports once a month.

Chairman Kofalt noted the last he heard Ms. Alyssa Lavoie was looking for volunteers for the Turkey Trot on November 18, Friday. If you are able to help please reach out to Ms. Lavoie ASAP.

XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

A MOTION was made by Mr. Golding and SECONDED by Ms. Lavallee to enter Non-Public Session to review the non-public minutes and negotiations RSA 91-A: 3 II (A) (C) at 8:05pm.

Voting: via roll call vote, all aye; motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 8:48pm.

A MOTION was made to seal the non-public session minutes by Mr. Golding and SECONDED by Ms. Lavallee.

Voting: voting via roll call vote, all aye; motion carried.

XV. ADJOURNMENT

A MOTION was made by Mr. Golding and SECONDED by Ms. Anzalone to adjourn the Board meeting at 8:48pm.

Voting: voting via roll call vote, all aye; motion carried.

Respectfully submitted,

Kristina Fowler